

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING MINUTES**

Tuesday, January 26 @ 7 PM  
Conference Room – C117

**FUTURE MEETINGS**

February 18, 2016  
March 17, 2016

Board Meeting – 7 pm  
Board Meeting – 7 pm

The meeting was called to order at 7:00 pm by Board President Parmenter.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President  
Marcus Dean, Vice-President  
Paul Cronk, District Clerk  
Faith Roeske  
Sara Hatch

**ADMINISTRATION PRESENT:**

Ravo Root EdD, Superintendent  
Wendy Butler EdD, PreK – 4 Principal/Curriculum Dir.  
Thomas Ricketts, Business Manager  
Chelsey Aylor, CSE Chairperson

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - none**

**2. PROGRAMS/PRESENTATIONS**

Les Rose, Director of Transportation, shared the conditions regarding the District school buses, school vehicles and made recommendations for purchasing three new vehicles. There was also discussion on replacing one vehicle lift for the bus garage. The second lift has been repaired to extend its useful life for several more years.

**3. DISCUSSION/WORK SESSION**

3.1 Administrators' Reports:

Dr. Butler -

- Recent weeks have been spent working with the iReady assessment program and its reports to assess math and reading progress since the beginning of the school year. Several reports were provided and reviewed.
- The 2<sup>nd</sup> qtr. awards assembly will be held on February 5.

Mrs. Aylor -

- Today started January Regents schedule. Several students are taking advantage of the opportunity to increase their grades.
- A lot of learning has occurred with Special Ed team and School Psych. Pre CSE meetings have helped the team be more prepared for the regular CSE meetings and helps inform teachers what resources are available.
- BOCES CSE Chair training has begun, which is not required, but comes highly recommended. Good networking has happened and much is being learned.

3.2 Work Session –

- Reviewed floor tile replacement plan for 6 classrooms where the VCT tile installation failed. An alternate flooring product was looked at which is less expensive than the previous product that was discussed and advertises a 10 year warranty.

- Reviewed plans for completing carpet and tile installation in the Pre-k and Kindergarten classrooms.
- Reviewed reports from the Smart School Bond proposal committee's. The proposition will be posted on the School website for public viewing.

### 3.3 Superintendent's Report

- Winter Sports Update
  - Girls and Boys BB both doing well.
  - The wrestling team has done well and has a player who could qualify for sectionals.

## 4. EXECUTIVE SESSION

- 4.1 Motion Roeske, second Hatch for the board to enter into Executive Session at 8:10 PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

5 - Aye 0 - Nay Motion Carried

- 4.2 Motion Dean, second Roeske for the board to move out of Executive Session at 9:45 PM and regular meeting resumed.

5 - Aye 0 - Nay Motion Carried

## 5. BUSINESS/FINANCE:

### 5.1 Business Administrator's Report

- Monthly cash flow report through December was reviewed.
- Reviewed Governor's proposal for state aid.
- Reviewed the 2016 tax cap calculation based on current information from NY State.
- Discussed the refinancing of three existing bonds as recommended by financial consultant which would save the District \$275,000 or \$34,000 per year for the 8 years left to pay off the bond. It also maximizes our bond ratio in relation to building aid.
- The Board was encouraged to consider purchasing School buses using cash reserves to reduce finance costs.
- FCS will meet all of the federal Affordable Care Act time regulations to prove to the IRS that qualified employees are covered by health insurance.
- Discussed joining a cooperative purchasing group which allows us competitive bidding on items no longer covered under state bid, such as vehicle lifts.

- 5.2 Motion Dean second Cronk to approve the Treasurer's Reports for the month of December and to grant the authority to pay the necessary January bills with the Treasurer's Report to be presented at the February Board of Education meeting.

5 - Aye 0 - Nay Motion Carried

## 6. OTHER ITEMS:

- The next regular meeting was rescheduled for February 11, 2016.

## 7. CONSENT VOTE:

- 7.1 Motion Hatch, second Roeske to approve the minutes of the December 9, 2015 Board of Education meeting.

5 - Aye 0 - Nay Motion Carried

## 8. APPROVAL OF ADDENDUM:

- 8.1 Motion Dean, second Hatch to add addendum 8.2 to the agenda of the January 26, 2016 meeting.

5 - Aye 0 - Nay Motion Carried

8.2 Motion Roeske, second Dean to approve the following resolution:

Resolution of the Board of Education of the Fillmore Central School District Pursuant to Section 103 (5) of the General Municipal Law;

**WHEREAS**, the District wishes to maintain its Enlightened Lighting Systems; and,

**WHEREAS**, the District wishes to control these systems through a computer-based Enlightened Lighting website; and,

**WHEREAS**, the District has installed and will be in the process of installing Enlightened Lighting LED lights; and,

**WHEREAS**, the District wishes to maintain and improve the operating efficiency of the Enlightened Lighting system; and,

**WHEREAS**, the components of Enlightened Lighting are linked by a computer network and must be compatible if they are to operate as designed; and

**WHEREAS**, the District will be able to train its custodial and maintenance staff in the operations and service of the Enlightened Lighting Systems; and

**WHEREAS**, to introduce components of lighting manufactured by others would negatively affect the compatibility, training, system integrity, and on-going operating costs of these systems; and

**NOW, THEREFORE, BE IT RESOLVED**, that for reason of efficiency and economy and pursuant to the authority conferred by subdivision 5 of Section 103 of the General Municipal Law, it is determined by the Board that there is a need for the standardization in the purchase, installation, and service of its Enlightened Lighting systems.

5 - Aye 0 - Nay Motion Carried

## 9. OLD BUSINESS - NONE

## 10. NEW BUSINESS

10.1 Motion Dean, second Hatch to approve the following resolution:

BOARD OF EDUCATION AGREES TO PROCEED WITH A CONTINGENT EMERGENCY IMPROVEMENT PROJECT

**Whereas**, the Fillmore Board of Education agrees to proceed with a contingent emergency improvement project to replace the bus lift due to the fact that the current lift is no longer operable. Funding for the project will come from unappropriated fund balance which will be transferred to the capital line in the general fund. The project is subject to state aid and will not exceed \$180,000.

5 - Aye 0 - Nay Motion Carried

10.2 Motion Hatch, second Roeske to approve the following resolution:

DESIGNATION OF LEAD AGENCY STATUS FOR THE FILLMORE CENTRAL SCHOOL 2016 EMERGENCY IMPROVEMENTS PROJECT

**Whereas**, the Fillmore Central School District, in an effort to improve its educational facilities, has initiated an Emergency Improvements Project; and

**Whereas**, on Tuesday, January 26, 2016, the Fillmore Central School Board of Education took action to proceed with said project. Now, therefore, be it

**Resolved**, that the Fillmore Central School District will act as the lead agency in the SEQRA review of the action for the proposed Fillmore Central School 2016 Emergency Improvements Project.

5 - Aye 0 - Nay Motion Carried

10.3 Motion Dean, second Cronk to approve the following resolution:

CLASSIFYING THE PROPOSED FILMORE CENTRAL SCHOOL 2016 EMERGENCY PROJECT AS A TYPE II ACTION IN ACCORDANCE WITH SEQRA.

**Whereas**, the Fillmore Central School District is lead agency for the purpose of implementing the above referenced project, and

**Whereas**, the Fillmore Central School District has considered and reviewed the project, now therefore be it,

**Resolved**, the Fillmore Central School District, as the lead agency for purposes of this project, determines that the project is a Type II action for the purposes of SEQRA and be it further

**Resolved**, that as a consequence of such finding, the Fillmore Central School District hereby determines that the no additional actions are required in accordance with the requirements of SEQRA.

5 - Aye 0 - Nay Motion Carried

10.4 Motion Roeske, second Hatch to approve the following resolution:

BOARD OF EDUCATION AUTHORIZES USE OF COOPERATIVE BID

**Whereas**, New York State General Municipal Law Section 103, Paragraph 16, authorizes state and local agencies to participate in cooperative purchasing opportunities; and

**Whereas**, Fillmore Central School wishes to utilize the cooperative bids of the National Joint Powers Alliance, now therefore be it,

**Resolved**, that the Board of Education of Fillmore Central School District amends the district purchasing policy to authorize purchases made through the National Joint Powers Alliance national cooperative contracts.

5 - Aye 0 - Nay Motion Carried

10.5 Motion Dean, second Roeske to approve the previously reviewed amendments to policy 7513 (Administration of Medication) and policy 7521 (Students with Life Threatening Health Conditions).

5 - Aye 0 - Nay Motion Carried

**11. PERSONNEL**

11.1 Motion Hatch, second Cronk to approve the following substitute teacher appointments for the 2015-2016 school year:

NAME	DEGREE	CERTIFICATION	GRADE LEVEL	SUBJECTS
Micah Banks	Bachelors	Music	Any	Any
Kristin Biela	Bachelors (May 2016)	Pending-Grades 1-6 Initial	K-6	Any
Keri Geertman	HS	None	PreK-4	Any
Ashley Gay	Bachelors (May 2016)	Pending-Inclusive Early Childhood	PreK-8, no PE or music	Any

Individuals listed are fingerprinted and have full clearance for employment.

5 - Aye 0 - Nay Motion Carried

11.2 Motion Roeske, second Dean to approve the following substitute non-instructional appointment:

NAME	POSITION	EFFECTIVE DATE
Austin Boyd	Cleaner	Retroactive to 1-15-16

Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 - Nay Motion Carried

- 11.3 Motion Dean, second Hatch to retroactively approve the following volunteer coaching appointment for the 2015-2016 school year:

NAME	POSITION	EFFECTIVE DATE
Richard Forkey	Volunteer Modified Girls Assistant Coach	12/10/15

Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 - Nay Motion Carried

- 11.4 Motion Roeske, second Dean to approve the following resignation:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Sarah Wittmeyer	English Teacher	1/7/2016	1/29/2016

5 - Aye 0 - Nay Motion Carried

- 11.5 Motion Hatch, second Cronk to approve the following advisor appointment for the 2015-2016 school year:

NAME	POSITION	EFFECTIVE DATE
Kari Mancuso	Jr Class Advisor	1/26/16
Randy Crouch	Jr Class Advisor	1/26/16

5 - Aye 0 - Nay Motion Carried

- 11.6 Motion Roeske, second Dean to appointment Dr. Wendy Butler as the Alternate CSE Chair.

5 - Aye 0 - Nay Motion Carried

- 11.7 Motion Dean, second Hatch to approve the following maternity leave of absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Chelsey Aylor	CSE Chair	1/21/16	Birth of the child	Mrs. Aylor will return to work around May 9, 2016. This leave is covered under FMLA.

5 - Aye 0 - Nay Motion Carried

- 11.8 Motion Cronk, second Roeske to approve the following long term substitute teacher appointment:

NAME	DEGREE	CERTIFICATION	EFFECTIVE DATE	Grade Level / SUBJECTS
Thomas Wright	Bachelors	Pending May 2016	1-27-16	7-9 / English Language Arts and Academic Intervention Services

Individual listed is fingerprinted and has full clearance for employment.

5 - Aye 0 - Nay Motion Carried

11.9 Motion Dean, second Roeske to approve the following person with provisional status to the position of Head Custodian, pending full completion of all civil service requirements.

NAME	POSITION	EFFECTIVE DATE
Fred Reed	Head Custodian	February 10, 2016

Fingerprint clearance is pending. Individual will not begin work until fingerprints are cleared and on record.  
 In the event clearance is not granted, Board approval is revoked.

5 - Aye 0 - Nay Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from December 9, 2015 to January 25, 2016, a motion was made by Dean, and seconded by Cronk to approve said recommendations.

5 - Aye 0 - Nay Motion Carried

**13. EXECUTIVE SESSION - NONE**

**14. ADJOURNMENT**

Motion Roeske, second Hatch for the board to adjourn the meeting at 10:25 pm.

5 - Aye 0 - Nay Motion Carried

**15. IMPORTANT DATES/INFORMATION:**

- Kindergarten Picture Day – February 1<sup>st</sup>
- 2<sup>nd</sup> Quarter Elementary Awards – February 5<sup>th</sup>